

**SOUTH DAKOTA
ASSOCIATION
OF
COLLEGE CAREER CENTERS**

2019

Member List
South Dakota Association of College Career Centers

Bischoff	Whitney	Black Hills State University	605-718-4197
Bucknell	Kayla	South Dakota State University	605-688-4425
Calvert	Chandra	Western Dakota Technical Institute	605-787-2415
Carlson	Jessica	University of Sioux Falls	605-331-6582
Eaton	Hilary	SD School of Mines & Technology	605-394-2667
Fuller Bordewyk	Sherry	South Dakota State University	605-688-4425
Greenway	Janet	Mitchell Technical Institute	605-995-7194
Hanley	Matthew	SD School of Mines & Technology	605-394-2667
Hanson	Mandy	University of South Dakota	605-658-6529
Hawks	Paula	Southeast Technical Institute	605-367-5512
Knauer	Dr. Charles	Black Hills State University	605-718-4077
Johnson	Dr. Heather	University of South Dakota	605-658-3604
Lems	Sarah	University of Sioux Falls	605-331-6613
Lorenz	Britt	Northern State University	605-626-2371
Mollenhoff	Julie	Lake Area Technical Institute	605-882-5284
Nelson	Hans	Black Hills State University	605-642-6413
Nielsen	Janelle	Dakota State University	605-256-5122
O'Connor	Gina	University of South Dakota	605-658-3609
Roy	Samantha	Western Dakota Tech	605-718-2410
Schoenfelder	Ashlin	University of South Dakota	605-658-3603
Smith-Keller	Dr. Keley	Mount Marty College	605-668-1363
Somsen	Emily	SD Teacher Placement Center	605-773-2508
Streufert	Billie	Augustana University	605-274-4123
Toso	Mary	Augustana University	605-274-4128

Vietor	Sandi	Executive Secretary/Marketing Coordinator	605-351-3676
Zink	Kristy	Dakota Wesleyan University	605-995-2904

KEY

(Year) = Denotes year individual started with association

M = Denotes Currently **Active Member/Representative** of either an Institutional Member or Associate Member Organization

IM = Denotes Institutional Member **Organization**

AM = Denotes Associate Member **Organization**

AUGUSTANA UNIVERSITY (IM)

success@augie.edu

Billie Streufert (2004) Mbstreufert@augie.edu

Executive Director of the Success Center

Edith Mortenson Center Suite 100 PHONE: 605/274-4123
 2001 S. Summit Avenue FAX: 605/274-5293
 Sioux Falls, SD 57197 www.augie.edu/success

Mary Toso (2016) M.....mtoso@augie.edu

Director of Internships and Career Development

Edith Mortenson Center Suite 100 PHONE: 605/274-4128
 2001 S. Summit Avenue FAX: 605/274-4293
 Sioux Falls, SD 57197 www.augie.edu/success

BLACK HILLS STATE UNIVERSITY (IM)

Whitney Bischoff (2019) M...whitney.s.bischoff@yellowjackets.bhsu.edu

Student Success Advisor

Black Hills State University-RC PHONE: 605/718-4197
 4300 Cheyenne Blvd. FAX: 605/642-6032
 Rapid City, SD 57709

Dr. Charles Knauer (2018) M.....Charles.Knauer@bhsu.edu

Student Support Specialist

Black Hills State University-RC PHONE: 605/718-4077
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 Rapid City, SD 57709

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Director, Corporate and Career Development
Black Hills State University-RC PHONE: 605/642-6413
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DAKOTA STATE UNIVERSITY (IM)

career.services@dsu.edu

Janelle Nielsen (2019) M.....Janelle.Nielsen@dsu.edu
Coordinator of Employer Relations and Events
Office of Career Services PHONE: 605/256-5122
206C Heston Hall FAX: 605/256-5704
Madison, SD 57042 www.dsu.edu/career

DAKOTA WESLEYAN UNIVERSITY (IM)

Kristy.Zink@dwu.edu

Kristy Zink (2019) M.....Kristy.Zink@dwu.edu
Academic Success and Career Services Coordinator
Office of Career Services PHONE: 605/995-2904
McGovern Library, Office 202 Mitchell, SD 57301

LAKE AREA TECHNICAL INSTITUTE (IM)

Julie Mollenhoff (2001) M.....Julie.Mollenhoff@lakeareatech.edu
Employment Specialist
LATI PHONE: 605/882-5284
P.O. Box 730 FAX: 605/882-6299
Watertown, SD 57201 http://lakeareatech.edu

MITCHELL TECHNICAL INSTITUTE (IM)

Janet Greenway (1998) Mjanet.greenway@mitchelltech.edu
Director of Career Services and Advising
1800 East Spruce Street PHONE: 605/995-7194
Mitchell, SD 57301 FAX: 605/995-3083
www.mitchelltech.edu

MOUNT MARTY COLLEGE (IM)

Dr. Keley Smith-Keller (2014) M.....keley.smith-keller@mountmarty.edu
Director, Career and Support Services
1105 W. 8th St. PHONE: 605/668/1363
Yankton, SD 57078 www.mountmarty.edu

NORTHERN STATE UNIVERSITY (IM)

careerservices@northern.edu

Britt Lorenz (2014) M.....britt.lorenz@northern.edu

Director of Career Services

1200 S. Jay St.
Aberdeen, SD 57401

PHONE: 605/626-2371
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SOUTH DAKOTA SCHOOL OF MINES & TECHNOLOGY (IM)

careercenter@stsmt.edu

Matthew Hanley (2018) M.....Matthew.Hanley@sdsmt.edu

Manager of Career and Professional Development

Hilary Eaton (2019) M.....Hilary.Eaton@sdsmt.edu

Assistant Director

501 E. St. Joseph Street
Rapid City, SD 57701

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http://careers.sdsmt.edu

SOUTH DAKOTA STATE UNIVERSITY (IM)

careers@sdstate.edu

Sherry Fuller Bordewyk (2012) M.....Sherry.Bordewyk@sdstate.edu

Associate Director for Career Development

Kayla Bucknell (2014) M.....Kayla.Bucknell@sdstate.edu

Employer Relations and Event Coordinator

Office of Career Development
Box 2815
Brookings, SD 57007

PHONE: 605/688-4425
FAX: 605/688-4973
www.sdstate.edu/careercenter

SOUTH DAKOTA TEACHER PLACEMENT CENTER (AM)

Emily Somsen (2007) M.....esomsen@asbsd.org

Teacher Placement Manager

PO Box 1059
306 E. Capitol
Pierre, SD 57501

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SOUTHEAST TECHNICAL INSTITUTE (IM)

studentjobs@southeasttech.edu

Paula Hawks (2018) M.....paula.hawks@southeasttech.edu

Career Services Coordinator

Southeast Technical Institute
2320 N. Career Avenue
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UNIVERSITY OF SIOUX FALLS (IM)

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Sarah Lems (2015) M.....Sarah.Lems@usiouxfalls.edu
Academic Success Coordinator

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Jessica Carlson (2016) M.....Jessica.Carlson@usiouxfalls.edu
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UNIVERSITY OF SOUTH DAKOTA (IM)

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Academic and Career Planning Center

Dr. Heather Johnson (2010) M.....Heather.WaringJohnson@usd.edu
Assistant Director, Academic and Career Planning Center

ID Weeks Library
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USD SCHOOL OF BUSINESS

Mandy Hanson (2016) M.....Mandy.J. Hanson@usd.edu
Career Success Center Manager

Beacom School of Business #103
414 E. Clark
Vermillion, SD 57069

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WESTERN DAKOTA TECH (IM)

career.services@wdt.edu

Chandra Calvert (2015) MChandra.Calvert@wdt.edu

Associate Dean of Advancement

Samantha Roy (2017) MSamantha.Roy@wdt.edu

800 Mickelson Drive

PHONE: 605/787-2415

Rapid City, SD 57703-4018

FAX: 605/394-5116

www.wdt.edu

EXECUTIVE SECRETARY

Sandi Vietor (2001).....sandi.vietor@augie.edu or kscvietor@gmail.com

Executive Secretary

4609 S. Vista Lane

PHONE: 605/351-3676

Sioux Falls, SD 57105

LIFETIME HONORARY MEMBERS

Inducted October 2002:

Doug Noteboom (1987)

Augustana College -- Retired

Judy Larson (1987)

Black Hills State University – Retired

Inducted September 2003:

Mark Patterson (1987)

Careers By Design

James O. Pedersen (1987)

South Dakota State University – Retired

Inducted May 2010:

Janet Greenway (1998)

Mitchell Technical Institute

Inducted May 2016:

Clarence Pederson (1990)

University of South Dakota – Retired

Inducted May 2017:

Donna Tucker (1974)

University of South Dakota – Retired

Inducted May 2018:

Susan Fredrickson (1994)

South Dakota State University - Retired

Dr. Marie Lohsandt (1994)

Dakota State University – Retired

Darrell Sawyer (1999)

SD School of Mines and Tech - Retired

HONORARY PERPETUAL MEMBERS

Inducted May 2014:

Keith A. Thomson, Student Services, University of South Dakota (1999)

Dr. Beverly Werner, Career Center Director, Northern State University (2014)

TYPES OF MEMBERSHIP

Institutional Members (Higher Education)

Institutional members are post-secondary career centers that 1) affirm affiliation by annual dues payment and 2) the representative(s) assumes an active role in the planning and implementation of the sponsored activities of SDACCC. See Addendum 1 for schedule of dues. Each representative is entitled to one vote.

Associate Members (Employer/Individual Members)

Associate members are education related, service related, or employer related individuals who 1) pay annual dues and 2) assume an active role in the planning and implementation of the sponsored activities of SDACCC. Associate members are not permitted to hold an office or serve on the board within the association. Each individual is entitled to one vote.

Lifetime Honorary Members

Lifetime honorary members are individuals who have provided significant contribution to SDACCC efforts, goals and purposes. Individuals shall be designated as Lifetime Honorary Members by the Board of Directors. There is no membership fees associated with this membership classification. Lifetime Honorary Members are not entitled to vote on SDACCC issues or hold office unless they are a paid institutional member.

MEMBERSHIP DUES INFORMATION

Institutional Membership (Institute of Higher Learning) \$100

- Institutional members are post-secondary career professionals that 1) affirm affiliation by annual dues payment and 2) the representative(s) assumes an active role in the planning and implementation of the sponsored activities of SDACCC.
- Includes 1 individual membership paid by the sponsoring higher education institution. Organizations may add additional individual members who work within the same organization for \$50.00. Each representative is entitled to one vote.

SDACCC President Elect
BHRJF Finance Officer

Sarah Lems (USF)
Chandra Calvert (WDTI)

MEMBERSHIP COMMITTEE

Maintain membership packet. Invite potential members. Assign a mentor to new members to invite them to meetings through their first year. Encourage involvement of all members in activities of organization. Follow up with members to be sure annual dues are paid. Members should represent the various locations across the state. This committee will be chaired by the President Elect.

Chair, President Elect Sarah Lems (USF)
Julie Mohlenhoff (LATI)
Britt Lorenz (NSU)

NOMINATING COMMITTEE

This committee is chaired by the immediate past president who appoints three institutional members from various college career centers

Chair, Past President Dr. Heather Johnson (USD)

PROFESSIONAL DEVELOPMENT COMMITTEE

Plan and organize professional development activities for members at fall and spring meetings. May plan for professional development activities during other times. Arrange for Thomson Grant presentations at meetings. This committee will be chaired by the President.

Chair, President Britt Lorenz (NSU)
Chandra Calvert (WDT)

PUBLIC RELATIONS COMMITTEE

Write press releases to recognize members. Write press releases to ad visibility to SDACCC. Plan special projects such as job fair videos, on-line social media presence, etc. Monitor and suggest improvements for website. Work closely with Executive Secretary. This committee will be chaired by a member of the board.

Chairs, Jessica Carlson (USF), Kayla Bucknell (SDSU)

RECOGNITION COMMITTEE

Recognize members for length of service, retirements, Thomson Grants and other special awards. Most recognition will take place during the spring conference. This committee will be chaired by a member of the board.

Chair, Board Member Britt Lorenz (NSU)

Executive Secretary/Marketing Coordinator

Duties to include taking minutes, updating the membership directory and maintaining the website, in addition to marketing the organization.

.....Sandi Vietor

Past Presidents of SDACCC
(South Dakota Association of College Career Centers)

- 2015 – 2017 Heather Johnson (USD)
- 2014 – 2015 Sandi Vietor (AUG)
- 2013 – 2014 Curt Lauinger (WDTI)
- 2011 – 2013 Billie Streufert (USF)
- 2009 -- 2011 Peggy Schlechter (NAU-RC)
- 2008 – 2009 Darrell Sawyer (SDSM&T)

Past Presidents of SDCPPA
(South Dakota Career Planning & Placement Association)

- 2007 – 2008 Darrell Sawyer (SDSM&T)
- 2005 – 2007 Susan Fredrikson (SDSU)
- 2003 – 2005 De Vee Dykstra (USD)
- 2001 – 2003 Butch Reinesch (SETI)
- 1999 – 2001 Marie Lohsandt (DSU)
- 1997 – 1999 Clarence Pederson (DWU)
- 1995 – 1997 Judy Larson (BHSU)
- 1993 – 1995 Jim Pederson (SDSU)

Timeline
South Dakota Association of College Career Centers

<u>January</u>	<u>February</u>
<ul style="list-style-type: none"> • January 15 – Secondary deadline for Legacy Grants • See also job fair committee descriptions 	<ul style="list-style-type: none"> • BIG Job Fair – Sioux Falls • Select Legacy Grant recipients (secondary deadline) for notification by March 1 – President • Send meeting registration form for spring meeting

<p style="text-align: center;"><u>May</u></p> <ul style="list-style-type: none"> • Spring Meeting • Select dates and location of next spring and fall meetings (for next year) – SDACCC Board • Review contract for Executive Secretary – May Board Meeting • Add information to archives (stored by president) – Job Fair Chairs and Board Members • Distribute membership invoices at spring meeting • Update committee list and SDACCC timeline at spring meeting 	<p style="text-align: center;"><u>June</u></p> <ul style="list-style-type: none"> • Send membership forms to all institutions with membership brochure • Fiscal year ends • Send letters to supervisors of members – President • Send press releases – Public Relations Committee/Executive Secretary
<p style="text-align: center;"><u>September</u></p> <ul style="list-style-type: none"> • September 1 – Primary deadline for Thomson Grants • Send fall meeting or professional development details to membership • Submit budget proposals to treasurer – Job Fair Chairs and President 	<p style="text-align: center;"><u>October</u></p> <ul style="list-style-type: none"> • Select Thomson Grant recipients for notification at fall meeting – President • Conduct audit every other year – Pres Elect • Select dates and location of spring meeting – SDACCC Board • Complete and file IRS 990 Form – Treasurer • Send press releases – Public Relations Committee/Executive Secretary • See job fair committee descriptions
<p style="text-align: center;"><u>November</u></p> <ul style="list-style-type: none"> • See also job fair committee descriptions 	<p style="text-align: center;"><u>December</u></p> <ul style="list-style-type: none"> • See also job fair committee descriptions

Ongoing

- Committee work and special projects.
- Membership Committee – contact new staff members at SD post-secondary schools to invite them to join
- Treasurer – keep President and Executive Secretary alerted to additions/deletions in memberships

**South Dakota Association of College Career Centers
(SDACCC)**

Preamble

The purpose of this professional association as expressed in the Articles of Incorporation is to educate and empower students of South Dakota post-secondary institutions to achieve their career goals.

As a means of accomplishing the foregoing purposes the association shall:

Be the premier source of information on the college student and graduate employment market in SD.

Collaborate and sponsor professional activities and projects intended to strengthen the career development of post-secondary students.

Sponsor, promote and conduct annual career events dedicated to linking employment opportunities to students and alumni of South Dakota's post-secondary educational institutions and to the general public.

Encourage and support the professional development of its institutional and individual members.

Exercise any and all powers, rights and privileges under a corporation organized under SDCL-47-22.

**Article I
NAME OF ASSOCIATION**

The name of this professional association is the South Dakota Association of College Career Centers (SDACCC).

Article II MEMBERSHIP

Three classifications of membership are as follows:

- a) *Institutional Members (Higher Education)* – Institutional members are post-secondary career professionals that 1) affirm affiliation by annual dues payment and 2) the representative(s) assumes an active role in the planning and implementation of the sponsored activities of SDACCC. See Addendum 1 for schedule of dues. Each representative is entitled to one vote.

- b) *Associate Members (Employer/Individual Members)* – Associate members are education related, service related, or employer related individuals who 1) pay annual dues and 2) assume an active role in the planning and implementation of the sponsored activities of SDACCC. Associate members are not permitted to hold an office or serve on the board within the association. Each individual is entitled to one vote.

- c) *Lifetime Honorary Members* - Lifetime honorary members are individuals who have provided significant contribution to SDACCC efforts, goals and purposes. Individuals shall be designated as Lifetime Honorary Members by the Board of Directors. There are no membership fees associated with this membership classification. Lifetime Honorary Members are not entitled to vote on SDACCC issues or hold office unless they are a paid institutional member.

Article III MEMBERSHIP MEETING(S)

There shall be an annual meeting of the membership, the date, place and time thereof to be determined by the Board of Directors of the association. Notice of the meeting shall be given to the membership, not less than five days prior to the date set for such meeting. However, special meetings of the membership may be called by the President or Board of Directors or any of the members of the association following five days of notice to the membership stating the date, time and place of meeting and purpose thereof.

All institutional or associate members, including all officers, shall have one vote each on all propositions or elections brought before the membership. There shall be a right of vote by proxy or by mail or e-mail. One-third of the entire membership at any given time shall constitute a quorum to transact any business properly coming before any meeting. In the absence of a quorum, the meeting may be adjourned until a quorum is present. A majority of members present shall decide any question brought before

such meetings unless the question is beyond the express provision of law or of the Articles of Incorporation and By-Laws of the association. All meetings shall be held in such locations as designated by the Board of Directors.

**Article IV
COMPOSITION OF THE BOARD OF DIRECTORS**

The property, affairs and business of this association shall be managed by a Board of Directors. The Board of Directors shall consist of representatives from each of the sponsored career events, and the President, President-Elect/, Treasurer, Past-President, and two at-large members. Board members and committee members may receive a stipend as deemed necessary by the Board of Directors.

Terms of office and succession:

The President, President-Elect, Treasurer and two at-large members shall serve two-year terms. The President-Elect shall succeed to the position of President after the term of the President has expired. Board members may be elected to succeed themselves.

Career events representatives shall be appointed or reconfirmed on an annual basis by each respective Job Fair Council.

Whenever any vacancy shall occur on the Board of Directors by reason of death, resignation or termination of employment by a post-secondary institution career center, the Board of Directors shall, as soon as practicable, elect a person for the balance of the unexpired term. If the member is a job fair chair, the respective Job Fair Council shall elect a person for the balance of the term.

The term of any board member shall be terminated by a majority vote of membership for conduct detrimental to the interests of the association, mental or physical incapacitation, or failure or refusal to render assistance in carrying out the association's purposes, or evident disinterest in the office. In such cases the successor shall be elected by the membership as soon as practicable to fill the unexpired term.

**Article V
OFFICERS OF THE BOARD OF DIRECTORS**

1. At the annual meeting of the association, the nominating committee shall recommend a slate of officers for the

association, to be elected by the members of the association. If there are no nominations presented, the Board may appoint a member to the position. Each of the respective councils shall nominate and elect officers for their council. See Article VIII.

2. A **President** who shall be the Chief Executive Officer of the Association and the Board of Directors and shall be responsible for the administration of the affairs of the Association and shall have such other duties as shall be designated by rules and controls of the Board of Directors. The President shall propose agendas and give notice of the meetings of the Board of Directors and membership and shall see that professional development is offered to the members of the association through various means.
3. A **President-Elect** who shall perform general administrative functions under the President, shall preside over all meetings on all occasions of the President's absence. The President-Elect shall conduct a bi-annual audit along with one other SDACCC member. The President-Elect shall normally be advanced to the President's position following his/her term as President-Elect and shall have other duties as designated by rules and controls of the Board of Directors. The President-Elect may serve as Secretary and shall keep proper minutes of the meetings of the Board of Directors and of the association and shall be responsible for the production of the membership directory of the association.
4. A **Treasurer** who shall make disbursement or transfers as authorized by the rules and controls by the Board of Directors. The Treasurer or designee shall have custody of the membership dues, career event revenues, and other funds of the association and maintains an accurate membership list.
5. A Past-President who chairs the **Nominating Committee** and appoints three members from different member institutions. In the event that the Past-President is no longer a member, the current President shall fulfill these duties.

Article VI
POWERS AND DUTIES OF THE BOARD OF DIRECTORS

The Board of Directors shall have the power to do the following:

- represent the association
- undertake such projects and activities that are in the best interest of the association
- recommend membership dues
- authorize the expenditure of association funds
- request budgets and income estimates as well as adjust and approve budget plans submitted by each respective Job Fair Council and other projects which are judged to be in the best interest of, and consistent with the purposes of the association
- appoint committees for purposes of studying and recommending actions on issues of concern to the association, and recommend an agenda for the annual meeting, and refer agenda items for consideration by any, or all of the councils
- impose and collect fees as necessary.
- and undertake such business as may be called to the attention of the association.

In the event of unforeseen circumstances which dictate a need for dissolution of the corporation, the Board of Directors has the responsibility to make dissolution recommendations to the individual and organizational members of the association.

At the conclusion of the Treasurer's two-year term, the President shall designate a member of the association to work with the President-Elect to examine the funds, balances and records of the association and shall present the report of this examination at the next regularly scheduled meeting of the association. This report shall include an affirmation that the disbursements and income handled by the association during the preceding year have been properly attended and directed.

Article VII
MEETINGS OF THE BOARD OF DIRECTORS

The annual meeting of the Board of Directors shall be held on the same date, or as soon as practical, in conjunction with the annual meeting of the membership. The Board of Directors shall meet during the year when deemed necessary in order to handle the official business of the association. The majority of the Board of Directors shall constitute a quorum of any meeting and shall be empowered to transact business coming before each meeting.

**Article VIII
COUNCILS OF THE ASSOCIATION**

A council shall exist to guide and conduct each career event sponsored by the association. These councils include are not limited to the South Dakota BIG (Business, Industry, Government) Job Fair Council; the South Dakota Teacher Job Fair Council; and the Black Hills Regional Job Fair Council.

Officers shall be elected by each of the councils and will be elected to a two-year term for the BIG Job Fair and Teacher Job Fair and to a one-year term for the Black Hills Regional Job Fair. Each council shall operate with autonomy to plan, set fees and implement its program as identified by the title of the council. Councils will provide formal report(s) at the association's annual membership meeting. Institutional, association, and lifetime members of the association may participate in one or more of the councils.

**Article IX
CONTRACTS AND AGREEMENTS**

The Board of Directors, except as in these By-Laws otherwise provided, may authorize any officer or agent to enter into any contract or execute and deliver any instrument in the name of and/or on behalf of the association and such authority may be general or confined to a specific instance and unless so authorized by the Board of Directors, no officer, agent or employer shall have power or authority to bind the association in any contract or engagement or to pledge its credit or render it liable pecuniarily for any purpose or to any extent.

**Article X
ASSOCIATION YEAR**

The association shall operate on a calendar year or a fiscal year basis at the discretion of the Board of Directors.

**Article XI
EXEMPT ACTIVITIES**

Notwithstanding any other provisions of these By-Laws, no member, director, officer, employee, or representative of this association shall take any action or carry on any activity by or on behalf of the association not permitted to be taken or carried on by an organization exempt under Section 501 (c) (3) of the Internal Revenue Code and its Regulations as they now exist or as they may hereafter be amended, or by an organization contributions to which are deductible under Section 170 (c)

(2) of such Code and Regulations as they now exist or as they may hereafter be amended.

No part of the net earnings of this association shall inure to the benefit of any member, director, officer of the association or any private individual except individuals who might provide cost reimbursement services for the association as authorized by the Board of Directors and approved by the President and Treasurer.

None of the activities of the association shall be involved with any political campaign on behalf of any candidate for public office.

Article XII
INDEMNIFICATION OF OFFICERS, DIRECTORS, EMPLOYEES AND
AGENTS: INSURANCE

a. The association shall indemnify any person who is, was, or is in a part, or is threatened to be made a party to any threatened pending or completed action, suit or proceeding, civil, criminal, administrative or investigative (other than action by or in the right of the association but including actions by the association to procure a judgment in its favor) by reason of the fact that he or she is or was a director, officer, employee or agent of the association. Such indemnification shall protect the individual against expenses (including attorney's fees), judgments, fines and amounts paid in settlement actually and reasonably incurred by him or her in connection with such action, suit or proceeding if he/she acted in good faith and in a manner he/she reasonably believed to be in or not opposed to the best interests of the association and with respect to any criminal action or proceeding, had no reasonable cause to believe his/her conduct was unlawful.

b. The association may purchase and maintain insurance on behalf of any person who is or was a director, officer, employee or agent of the association or serves at the request of the association as director, officer or employee, or agent of another corporation, cooperative partnership, joint venture, trust foundation or other enterprise against any liability asserted against him/her and incurred by him/her in such capacity arising out of his/her status as such, whether or not the association would have the power to indemnify against such liability as provided in this section.

Article XIII
AMENDMENT OF BY-LAWS

The Board of Directors has the power to approve and amend the By-Laws. These By-Laws may be amended only upon first giving notice of the proposed amendment to the entire Board of Directors at least five days in advance of meeting. At the meeting six members must be in attendance or may be in attendance through a proxy, by mail, or via e-mail. Changes in by-laws will require two-thirds approval vote of the entire Board of Directors. Each Director shall have one vote and may vote by proxy if there is less than a quorum present at a Board of Directors meeting.

Article XIV
CONSENT TO ADOPTION OF BY-LAWS

The undersigned, being the duly-qualified, elected and acting Board of Directors of said association, hereby certify that the above and foregoing by-laws consisting of the Articles of Incorporation, I through XIII, both conclusive, were adopted at the Sioux Falls meeting of the Board of Directors of said corporation on the 28th day of February, 1995.

Each of the undersigned hereby consents to the adoption of said by-laws subject to amendment as provided herein. Sue Bogen, Lake Area Technical Institute; Sandy Garber, Kilian Community College; Judy Larson, Black Hills State University; Tom Maurer, Dakota State University; Clarence Pederson, Dakota Wesleyan University; and Monica Wepking, Huron University.

Revised October 10, 1995; June 1, 1996; reviewed by BOD on October 16, 1996 and referred for BOD approval by mail on October 21, 1996; amended by BOD on October 1999; and amended by BOD on November 11, 2002; amended by BOD on October 2, 2006; amendments reviewed by BOD on October 7, 2008 and approved by BOD on October 24, 2008; amendments reviewed by BOD on May 30, 2019 and approved by BOD on May 31, 2019.

Legacy Professional Development Grant

The Legacy Professional Development Grant was established to provide financial support to current members of the South Dakota Association of College Career Centers (SDACCC) as they pursue professional development activities. This grant is in honor of two deceased members: Dr. Keith A Thomson and Dr. Beverly Werner. When he was a University of South Dakota Professor in the School of Education, Department of Student Services, Dr. Thomson served as the Chair of the Teacher Job Fair in 1999. A long time Director of the Northern State University Career

Center, Dr. Werner chaired the Teacher Job Fairs in 2003 and 2004. She was an active SDACCC member from 1999 to 2014.

Application Guidelines

Eligibility:

Applicant must be a current member of SDACCC. (Associate members are not eligible.) Individuals applying for a grant must have been active in the organization for a minimum of two years. Each individual member may apply for a grant every third fiscal year (July 1 – June 30).

Awards:

Annual allocation of \$300 per fair and the interest from the SDACCC three-year Certificate of Deposit will be applied to the scholarship fund. A SDACCC member may apply for a grant, ranging from \$300 - \$500. Total grants awarded for a fiscal year may not exceed \$1500.

Qualifying Activities:

All qualifying professional development activities must have a career and employment emphasis. Consideration will be based on the following priority order:

- Dissertation or thesis research project
- National Conferences
- Regional Conferences
- Other qualifying activities

Application Process:

Applications may be obtained from the SDACCC Treasurer upon request and also will be available at all SDACCC official meetings. You may also download them from the association website. Applications are due to the SDACCC President by the primary application deadline of September 1st. Grant recipients will be notified at the Fall Association meeting. If the annual allocation has not been awarded after the primary deadline, a secondary deadline may be extended to January 15th for the remainder of the annual allocation. Recipients of the secondary deadline will be notified by March 1st.

Application Review:

Completed applications will be reviewed by a committee of three SDACCC current members appointed by the SDACCC President. Appointed members must not have made application for a grant. An applicant's dedication and level of participation in SDACCC activities will be considered when reviewing applications.

Expectations of Grant Recipients from the SDACCC:

The award must be used for the approved activity indicated on the grant application. If the grant is not used for the approved activity, the funding

must be returned. If funding is not returned with a reasonable time period, the Board of Directors will request in writing the return of the funds and state a deadline for submission and any applicable consequences.

Recipients of a Legacy Professional Development Grant are required to provide an educational presentation at the next official SDACCC meeting that follows the approved activity. The purpose of this presentation is to share the information and knowledge gained as a result of receiving the grant. Handouts of the information are encouraged.

Grant Recipients

2001-2002

Keley Smith-Keller (USD)
Beverly Werner (NSU)
Susan Fredrikson (SDSU)

2002-2003

Sandi Vietor (Augustana)

2003-2004

Sandi Vietor (AUG)
Marie Lohsandt (DSU)
Janet Greenway (MTI)

2005-2006

Marie Lohsandt (DSU)
Wendy Stubbs (USD)
Mark Patterson (USF)
Bev Werner (NSU)
Denise Heidebrink (SD DOL)

2006-2007

Sandi Vietor (AUG)
Darrell Sawyer (SDSM&T)
Curt Lauinger (WDT)

2007-2008

Sharlen Krause (University Center)
Billie Streufert (USD)

2008-2009

Clarence Pederson (USD)
Bev Werner (NSU)

2009-2010

Curt Lauinger (WDT)
Marie Lohsandt (DSU)

2010-2011

Sara Elias (BHSU)

2011-2012

Billie Streufert (USF)

2012-2013

Donna Tucker (USD)

2013-2014

Susan Fredrikson (SDSU)
Susie Leahy (UC-RC)

JOB FAIRS**PAST JOB FAIR GENERAL CHAIRPERSONS****SD Teacher Job Fair**

2019 – Emily Somsen (SDTPC)
2018 - Emily Somsen (SDTPC)
2017 - Emily Somsen (SDTPC)
2016 – Emily Somsen (SDTPC)
2015 – Emily Somsen (SDTPC)
2014 --Emily Somsen (SDTPC)
2013 --Emily Somsen (SDTPC)
2012 – Emily Somsen (SDTPC)
2011 – Susan Fredrikson (SDSU)
2010 – Susan Fredrikson (SDSU)
2009 – Sandi Vietor (AC)
2008 – Sandi Vietor (AC)
2007 – Sandi Vietor (AC)
2006 – Clarence Pederson (DWU)
2005 – Clarence Pederson (DWU)
2004 – Bev Werner (NSU)
2003 – Bev Werner (NSU)
2002 – Susan Fredrikson (SDSU)
2001 – Susan Fredrikson (SDSU)
2000 – Marie Lohsandt (DSU)
1999 – Keith Thomson (USD)
1998 – Susan Fredrikson (SDSU)

1997 – Susan Fredrikson (SDSU)
1996 – Clarence Pederson (DWU)
1995 – Clarence Pederson (DWU)
1994 – Mark Patterson (USF)
1993 – Mark Patterson (USF)
1992 – Judy Larson (BHSU)
1991 – Judy Larson (BHSU)

SD BIG Job Fair

2018- Britt Lorenz (NSU)
2018 - Marie Lohsandt (DSU)
2018 – Marie Lohsandt (DSU)
2016 – Marie Lohsandt (DSU)
2015 – Marie Lohsandt (DSU)
2014 -- Clarence Pederson (USD)
2013 -- Clarence Pederson (USD)
2012 – Clarence Pederson (USD)
2011 – Clarence Pederson (USD)
2010 – Marie Lohsandt (DSU)
2009 – Markus Patterson (USF)
2008 – Ellen Dickey (USD)
2007 – Ellen Dickey (USD)
2006 – Sandi Vietor (AC)
2005 – Sandi Vietor (AC)
2004 – Marie Lohsandt (DSU)
2003 – Marie Lohsandt (DSU)
2002 – Mark Patterson (USF)
2001 – Mark Patterson (USF)
2000 – Mark Patterson (USF)
1999 – Kathy Smith (Job Service)
1998 – Kathy Smith (Job Service)/Pat Hurley (USD)
1997 – Pat Hurley (USD)
1996 – Tom Maurer (DSU)
1995 – Tom Maurer (DSU)
1994 – Doug Noteboom (AC)
1993 – Doug Noteboom (AC)
1992 – Doug Noteboom (AC)

Black Hills Regional Job Fair

2019 – Chandra Calvert (WDT)
2018 – Chandra Calvert (WDT)
2017 - Peggy Schlechter (SDSU Extension)
2016 – Peggy Schlechter (SDSU Extension)

2015 -- Curt Lauinger (WDT)
2014 -- Curt Lauinger (WDT)
2013 -- Curt Lauinger (WDT)
2012 – Curt Lauinger (WDT)
2011 – Arlene Holmes (BHSU)
2010 – Julie Smith (Merrilat)
2009 – Julie Smith (Merrilat)
2008 – Peggy Schlechter (NAU)
2007 – Shawnda Carmichael (BHSU)
2006 – Curt Lauinger (WDT)
2005 – Penny Alderman (Kelly Services)
2004 – Jennifer Landis (Daksoft)
2003 – Darrell Sawyer (SDSMT)
2002 – Mark Kjellerson (EAFB Family Support Center)
2001 – Loye Donnelly (Career Learning Center)
2000 – Peggy Schlechter (NAU)
1999 – Peggy Schlechter (NAU)/Carla Diamond (EAFB Family Support Ctr)

Member Participation

In order to operate in a manner which benefits our students and their future employers, SDACCC depends upon representatives from member organizations to be actively involved in the projects of SDACCC. As a benefit to member organizations, our students can attend job fairs at a reduced rate and receive consortium job postings at no cost. If there is inactivity or limited activity on the part of a member institution, meeting reimbursement and/or membership may be reduced, or denied.